

From: "Dan Halden" <daniel.halden@lacity.org>  
Date: March 31, 2017 4:02:41 PM  
To: "Parissh Knox" <parissh.knox@lacity.org>  
Subject: **Re: Crossroads Hollywood Project: Personal Email Address/Personal Electronic Device Search (6701 W. Sunset Blvd)**

Attachments:

I did not use a personal electronic device or personal email account to send or receive communications or documents related to this project.



**Dan Halden**

Hollywood Field Deputy  
Office of Councilmember Mitch O'Farrell, 13th District  
1722 Sunset Boulevard, Los Angeles, CA 90026  
(213) 207-3015 | [www.cd13.com](http://www.cd13.com)

Find the Councilmember on:   

On Thu, Mar 30, 2017 at 5:29 PM, Parissh Knox <[parissh.knox@lacity.org](mailto:parissh.knox@lacity.org)> wrote:

March 30, 2017

You are receiving this email (via bcc) because Planning staff has identified you as having either sent or received emails related to the **Crossroads Hollywood Project** (the "Project") located at 6701 W. Sunset Blvd, Los Angeles, CA.

The City continues to compile project related documents and emails to be included in the administrative record for an Environmental Leadership Development Project (ELDP) known as the **Crossroads Hollywood Project** (the project), **Case No. ENV-2015-2026-EIR**. As part of this process, the City is collecting all relevant public records, including electronic communications (such as emails and texts), regarding the project.

A recent Supreme Court decision interpreted the state law definition of "public records" to include texts and emails that relate to public business even if those communications were sent on a private device using a private email account. To comply with this decision, you must now search all of your private electronic devices, including but not limited to cell phones and laptop computers, for any communications you may have sent or received that pertain to the project, even if those communications were sent from or received at a private email account. At a minimum, please conduct a search using the following key words/phrases: Crossroads Hollywood, 6701 W. Sunset, CPC-2015-2025.

Please forward copies of all such communications to DCP staff person Alejandro Huerta at the following email: [alejandro.huerta@lacity.org](mailto:alejandro.huerta@lacity.org) by no later than **April 7, 2017**. If you did not use a personal email address or personal electronic device to send or receive emails or other documents related to this project, please respond to this email by stating that you did not use a personal electronic device or personal email account to send or receive communications or documents related to this project.

Additionally, we may ask you to sign a sworn declaration detailing your efforts to search for these communications and attesting to the fact that you have provided all communications, if there were any identified, that pertain to the project that you may have had on a private electronic device using a private account.

If you have any questions regarding this matter including questions regarding how to search your private accounts for emails and other documents related to this project, please do not hesitate to call me at the number below or John Fox at [\(213\) 978-8228](tel:2139788228). Thank you in advance for your assistance.

Sincerely,

Parish Knox  
Deputy City Attorney

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Parish Anthony Knox, Deputy City Attorney  
Los Angeles City Attorney's Office  
200 N. Main Street, CHE Room 701  
Los Angeles, CA 90012  
[\(213\) 978-8191](tel:2139788191)  
[parish.knox@lacity.org](mailto:parish.knox@lacity.org)

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